

Happy employees inspire clients to do more business with your company.

Otto Siegel, MCC, M. Ed.

Speaker • Executive Coach • Author

*'No'—
The Most Important
Time Management Tool*

- Accomplish More with Less
- Focus on What Makes the Biggest Difference
- Leave the Most Common Distractions Behind



'No'—The Most Important Time Management Tool

In today's competitive environment the need to accomplish more with less is a daily challenge. To-do lists grow and learning new information to keep up with industry and technology standards becomes more every day. At the same time employees long for quality time with their families away from work.

In this seminar Otto will teach participants how to work smarter and not harder. Each participants will learn how to create and leverage a 'not-to-do-list' as their most effective time-management tool. This will help them focus on real priorities that move projects forward while minimizing distraction.

Contact Information

Otto Siegel

623-266-3923 • speaking@geniuscoaching.net • GeniusCompanies.com

